



UNIVERSITY OF NAIROBI

FACULTY OF HEALTH SCIENCES

ORIENTATION PROGRAMME OF FIRST YEAR STUDENTS, 2022/2023 ACADEMIC YEAR

1. PREAMBLE

The University of Nairobi wishes to take this early opportunity to congratulate and welcome all the students who have been selected for the various degree programmes at the premier university, the University of Nairobi for either undergraduate or postgraduate studies.

In order to give each one of you time to settle down and adjust to the (new) life with ease, the University of Nairobi has dedicated two weeks of orientation into the various aspects that would form part of your lifestyle for the period of stay at the university.

The orientation of new students joining the University is done in order to, *inter alia*: -

- i) Acquaint the students with the University policies and procedures.
- ii) Help the students adjust to the new life at the University
- iii) Introduce the students to Senior Officials of the University
- iv) Familiarize the students with the facilities and amenities available in the University, which include but not limited to: -
 - a) Academic facilities such as; Libraries, Lecture Theatres, Laboratories, Bookstore etc.
 - b) Welfare facilities such as medical, counseling, accommodation, catering and games
 - c) Social activities, clubs and societies

The orientation will be to a large extent Faculty-based. Thus, students will be exposed in detail to the facilities in their respective Faculties and Campuses, and in general to those of the entire University.

2. HELP DESK & HELPLINES

There will be a help desk set up at every Faculty registration point for assistance.
Customer Experience Centre contacts: 0204910000, 0204914112

HELPLINES

Students who may face difficulties in locating the registration points should get in touch with the Faculty Registrar, Dean of Students/Assistant Deans of Students or respective departments on the contacts shown below:

OFFICE	CONTACT	TEL:	EMAIL
Academic Registrar	Deputy Registrar, Admissions	020 491 3199/ 020 491 3065	reg-academic@uonbi.ac.ke; admissions@uonbi.ac.ke
Faculty of Health Sciences	Faculty Registrar	020 491 5017	registrarfhs@uonbi.ac.ke
	Associate Dean, Undergraduate (MChB, MLST)	020 491 5005	deanmedic@uonbi.ac.ke

	Department of Pharmacy	020 491 5007	dept-pharmacy@uonbi.ac.ke
	Department of Nursing	020 491 5077	dept-nursing@uonbi.ac.ke
	Department of Dental Sciences	020 491 5901	dept-dental@uonbi.ac.ke
Dean of Students	Johnson Kinyua	0204918114/ 020 491 3132	dean-students@uonbi.ac.ke counselor@uonbi.ac.ke
Assistant Dean of Students/Counselor Faculty of Health Sciences	Dr. Nyawira Kuria	0746 990 917 KNH, Campus, near the Library, Prefab Building	nyawira@uonbi.ac.ke
Protestant Chaplain	Rev. Hosea Mitei	0722 227 303 Main Campus Room No.6, Gandhi Wing, Ground Floor,	kipronomitei@uonbi.ac.ke
Catholic Chaplain	Fr. Peter Kaigua Ngugi	0720 872 532 St. Paul's University Chapel	kaigua@uonbi.ac.ke
Muslim Chaplain	Mr. Mohamed Abdalla	0722 247 262 Main Campus Room No.6, Gandhi Wing, Ground Floor	l_maawy@uonbi.ac.ke

3. **MEALS**

All Dining Halls will be open throughout. Breakfast for the rest of the semester will be served from 6.00 a.m. to 8.00 a.m. All meals are served on **PAY- AS- YOU -EAT** (Cash) basis.

4. **HALLS OF RESIDENCE**

The Halls Officers/Custodians will be available to meet the students after registration in their respective halls.

5. **PHOTOGRAPHY AND REGISTRATION**

Please scan your fully filled joining instruction forms, log on to the student portal and upload them in various sizes and formats as required. Thereafter, check to ensure that your documents have been verified by your Departmental Administrator and proceed to the relevant office for Biometric Registration. Log on to the student portal again and place your request for student ID. The IDs will be availed to your respective Faculty offices once printed for your collection.

6. **TRANSPORT**

The Faculty will avail a vehicle for ferrying students as need may arise. The following vehicles from the transport section will be on standby throughout the orientation week as indicated in the schedule below.

<u>Reg. No.</u>	<u>Make</u>	<u>Location</u>
KBG 181C	Bus	Chiromo to Halls of Residence

In matters related to transport, the following officer(s) may be contacted:

1. Mr. Flabian Mutungi 0722 601 770
2. Mr. Gabriel Karanja 0106 747 116

7. OFFICE OF THE DEAN OF STUDENTS

The Office of the Dean of Students is located on the ground floor of *Gandhi Wing (Main Campus)*. Officers in the Dean of Students Office, among them Counselors and the Placement Officer will be available during the Orientation Week and throughout the Academic Year for consultation and/or assistance that any student may require. Please refer to the Joining Instructions document JI/10 (Undergraduates) for more information. Within Faculties, the officers of the Dean of Students' office may be consulted at the offices and contacts of the officers as provided in 2 above on pages 3 and 4.

8. CHAPLAINCY

The University recognizes the need for services of a spiritual nature, over and above the other services offered. Our Chaplaincy is staffed by religious leaders (Protestant, Catholic and Muslim) and offers general support and guidance while also drawing attention to the spiritual value within the various faiths.

The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include guidance, conducting religious ceremonies, for instance, weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University.

The University Chaplaincy is located in Gandhi Wing Main Campus

The contacts are provided in 2 above on page 4.

9. DISABILITY SERVICES

Students with disability are requested to register with Assistant Dean of Students at their respective Faculties for assistance.

The Office of the Dean of Students may be reached for support on the contacts provided on page 3 of this programme.

10. INTERNATIONAL STUDENTS

The University extends a warm welcome to its non-Kenyan student community and wishes them a pleasant stay and experience during the course of their studies. All students are required to register at their respective Faculties.

International students in need of support on matters of Student Pass/Visa, Accommodation, Fees and related matters may reach the Director of Corporate Affairs on the following contacts.

Telephone: 254 20491 3131/3193

Email: pr@uonbi.ac.ke, international@uonbi.ac.ke

11. PROGRAMME FOR THE ORIENTATION WEEK

WEEK 1:

DAY ONE: MONDAY, SEPTEMBER 19, 2022

- Reporting and Registration

TABLE 1: REGISTRATION SCHEDULE

UNDERGRADUATE PROGRAMMES

FACULTY	DEGREE PROGRAMME	REGISTRATION CENTRE
Faculty of Health Sciences	<ul style="list-style-type: none">• Bachelor of Medicine and Bachelor of Surgery• Bachelor of Science (Medical Laboratory Science & Technology)• Bachelor of Pharmacy• Bachelor of Dental Surgery• Bachelor of Science (Nursing)	Physiology/Biochemistry Block (Chiromo Campus)

POSTGRADUATE PROGRAMMES

For Registration of Postgraduate students, please visit your respective Department at the Faculty.

DAY TWO: TUESDAY, SEPTEMBER 20, 2022

6.45 p.m. - 8.30 a.m. - **BREAKFAST**
9.00 a.m. - 5.00 p.m. - Continuation of registration

Course registration in the Faculty/Departments begins.

5.00 p.m. - 7.00 p.m. - HIV/AIDS/ADAP/COVID-19 Sensitization at respective campuses.

DAY THREE: WEDNESDAY, SEPTEMBER 21, 2022

6.45 a.m. - 8.30 a.m. - **BREAKFAST**
9.00 a.m. - 1.00 p.m. - Address by Deans at respective Faculties
(*Faculty Registrars to Coordinate*)

Thereafter students to continue with Course Registration at Faculty/Departments

5.00 p.m. - 7.00 p.m. HIV/AIDS/ADAP/COVID-19 Sensitization at respective campuses.

DAY FOUR: THURSDAY, SEPTEMBER 22, 2022

6.45 p.m. - 8.30 a.m. - **BREAKFAST**
9.00 a.m. - 1.00 p.m. - Course Registration continues at the Faculty/Departments.
2.30pm - 5.00 p.m. - Vice Chancellor's Address (Taifa Hall)

Course registration in the Faculty/Department continues.

5.00 p.m. - 7.00 p.m. HIV/AIDS/ADAP Sensitization at respective Campuses.

DAY FIVE: FRIDAY, SEPTEMBER 23, 2022

6.45 p.m. - 8.30 a.m. - **BREAKFAST**
9.00 a.m. - 1.00 p.m. - Library Orientation
2.00 p.m. - 5.00 p.m. - Course Registration continues at the Faculty/Departments

5.00 p.m. - 7.00 p.m. - HIV/AIDS/ADAP/ COVID-19 Sensitization at the Campus.

DAY SIX: SATURDAY, SEPTEMBER 24, 2022

6.45 p.m. - 8.30 a.m. - **BREAKFAST**
8.30 a.m. - 12.00 noon - Sports and Games
1.00 p.m. - 2.00 p.m. - **LUNCH**
2.00p.m. - 5.00 p.m. - Continuation of Sports and Games. (*Director, Sports and Games to Co-ordinate*)

4.30 p.m. - 6.30 p.m. - HIV/AIDS/ADAP/COVID-19 Sensitization at the Campus

6.30 p.m. - 7.30 p.m. - **SUPPER**
7.30p.m. - 11.00 p.m. - Entertainment at various campuses.

To be coordinated by Dean of Students' Office in liaison with Faculty Registrar

DAY SEVEN: SUNDAY, SEPTEMBER 25, 2022

6.45 a.m. - 8.30 a.m. - **BREAKFAST**
9.00 a.m. - 12.00 noon - Students may attend prayer services.
12.00 p.m. - 2.00 p.m. - **LUNCH**
3.00 p.m. - 5.00 p.m. - Own time management
6.00 p.m. - 7,00 p.m. - **SUPPER**

WEEK 2:

MONDAY, 26 SEPTEMBER, 2022 - FRIDAY 30 SEPTEMBER, 2022

TRAINING ON ONLINE LEARNING

All new students are required to attend the training sessions.

TUESDAY, SEPTEMBER 27, 2022

2.00 p m - Address to **Postgraduate students** by Deputy Vice Chancellor, Academic Affairs (virtual)- The link to be provided

WEDNESDAY, SEPTEMBER 28, 2022

2.00 p.m. - Address to **International Students** by Deputy Vice Chancellor Academic Affairs in Taifa Hall at the Main Campus

FRIDAY, SEPTEMBER 30, 2022

2.00 p.m. - Address to **Students with Disabilities** by Chairman UoN Committee on Disability- Venue to be confirmed

WEEK 3:

MONDAY, 3 OCTOBER, 2022

8.00 a.m. - **Lectures commence in the Faculty/Departments**

UNIVERSITY OF NAIROBI

ICT CENTRE

ONLINE TRAINING SCHEDULE FOR FIRST YEARS' - SEPTEMBER 2022

DAY	TIME	PLATFORM	RESPONSIBILITY	TRAINEES	Training Link	Video Link	TRAINERS
Monday 26 th Sept. 2022	9.00- 11.00 AM	General ICT Services/ support and Help Desk system	DD, USS&M	First Year & Post Graduate Students			Lead Trainer: Owino Support Team: Musyoka
	2.00 – 4.00 PM	SMIS – (Student Portal)	DD, MIS	First Year & Post Graduate Students			Lead Trainer Ms. Chebet Support MIS Team, Githaiga, Lumumba
Tuesday 27 th Sept. 2022	9.00 – 11.00PM	Google Classroom & Features	DD, USS&M	First Year & Post Graduate Students			Lead Trainer: Hada Support Team: Ngigi, Akomo
	2.00 – 4.00 PM	Zoom & Features	DD, USS&M	First Year & Post Graduate Students			Lead Trainer: Wasonga Support team: Jane Wairimu, Bob Ogolla
Wednesday 28 th Sept. 2022	9.00 – 11.00AM	Microsoft Teams (Group 1)	DD, NIS	First Year & Post Graduate Students			Lead Trainer: Clifford Support Team: Wahome, Nyangena
	11.30 – 1.00PM	Microsoft Teams (Group 2)	DD, NIS	First Year & Post Graduate Students			Lead Trainer: Tuka Support Team: Gathoni, Mulonzya
	2.00 – 4.00PM	SOMAS	DD, USS&M	First Year & Post Graduate Students			Lead Trainer: Patricia Support Team: Tom Zyuki, Laban Ndegwa

Thursday 29 th Sept. 2022	9.00 – 11.00AM	ECLASS	DD, MIS	First Year & Post Graduate Students			Lead Trainer: Lwande Support Team: Kariuki, Faith Mwaka
	2.00-4.00 Pm	ECLASS	DD, MIS	First Year & Post Graduate Students			Lead Trainer: Jerusha Support Team: Thiga, Cherry Tay
Friday, 30 th Sept. 2022	9.00-11.00 Am	How to access online learning resources using UoN VPN Based systems	DD, NIS , DD, USS&M	First Year & Post Graduate Students			Lead Trainer: Misigo Support Team: Mutangili, Simon Mwangi, Anita
	2.00 – 4.00 PM	Post graduate Tracking system	DD, MIS	First Year & Post Graduate Students			Lead Trainer: Chebet Support Team: HellenWaithera, Nadasaba
	4.00-4.30 Pm	Evaluation Feedback Tool & Report	DD, USS&M	First Year & Post Graduate Students			Lead: Dr. Almaz, MsLaureenAmateshe, Ojal

Academic Affairs Division
2022/2023 AY.

END OF PROGRAMME